

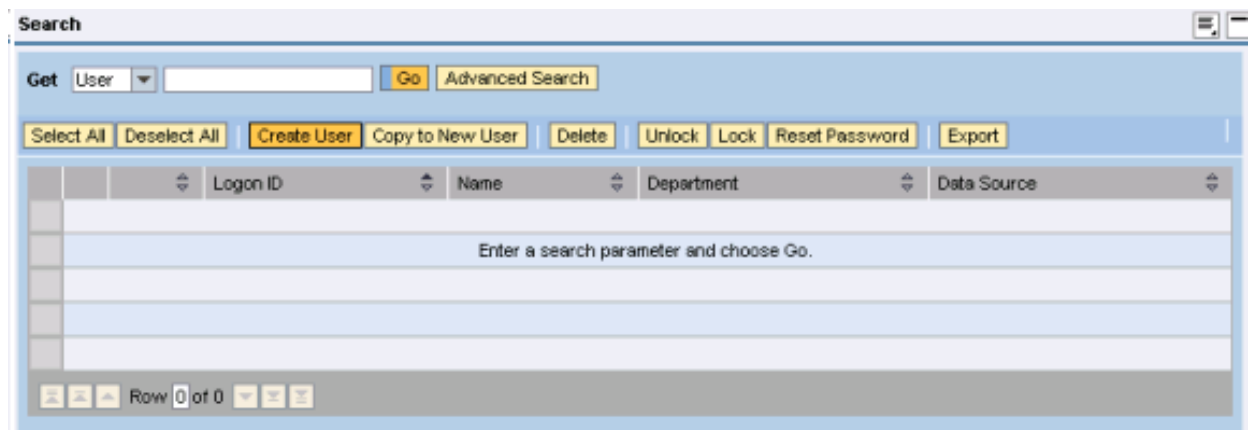
# Web Server Appendices

## 6.4.1 Creating Users

To use SAP logon tickets, you must create users. This process was initially explained in the **Creating Users** section of the [Appendix II: Using Web Server with SAP Portals](#) appendix. However, we will repeat the explanation here.

1. In the NetWeaver Administration go to the following location and click the Create User button as shown below..

User Administration > Identity Management



2. In the Details window, go to the General Information tab and enter the user's logon credentials in the Logon ID field.
3. Check the Define Initial Password radiobutton as shown in the example below and then click Save.

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